BUXTED PARISH COUNCIL

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4th November 2026

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 10th November 2026 in Five Ash Down Village Hall directly following the planning committee meeting.**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper. Any Police update will be given at this point.

AGENDA

1 Apologies for absence

2 Declarations of members' interests in respect of items on this agenda

3 Minutes of the 13th October 2026 meeting (previously circulated) to be confirmed and signed

4 **Budget**

To review the current years expenditure v budget
To consider the budget setting for 2027-2028

5 **Review current financial reserve levels (general and ear marked)**

Recommendation from Finance Working Party to close Youth Council account and transfer funds to general reserves

6 **Review of current charges (recommendation from Finance Working Party)**

7 **Precept setting**

To decide upon the amount of precept required for 2027-2028 and approve for the RFO to complete the precept form and for the Chairman and Clerk to sign the forms (once received from WDC)

8 **Updating of Financial Risk Assessment**

9 ESCC/WDC report

10 Outstanding matters

- **Road Safety:**
  - **Speeding in Buxted** – update on request to replace existing speed signs with VAS

- **Suggested SLR Meeting** – suggested agenda items (not Road Safety Team issues)
- **Howbourne Lane Safety Issues Request for Bus Sheter** - update

➢ **Property issues:**
- **Buxted Pavilion** – request from Football Club for Parish Council to fund EICR testing
- **Nevill Road site** – possible disposal of site – **deferred to December meeting**

11 Correspondence – as listed and subsequently updated and circulated at the meeting

P1 – ESCC Rights of Way & Countryside Team - Draft DMMO policy for comment
P2 – Mr Hughes - Buxted station and the Uckfield line — a proposal for your thoughts

12 Committee meetings - None

13 Finance: (i) To approve updated payment list for October 2026 (ii) To approve the payment list for November 2026 (iii) To receive the bank reconciliations for October 2026 (iv) to receive the RBS reports for October 2026: Trial balance, ear marked reserves, summary receipts and payment, cash and investment reconciliation **(v) to note income of £175,000 of CIL payments**

14 Reports on other meetings attended by members

ESALC Conference - feedback
WDC Conference – feedback

15 Members questions

16 Announcements – a) Chairman of the Council; b) Clerk to the Council

Timetable of Meetings 2027 – circulated to be approved.

Date of next meeting – Next meeting 8th December 2026 St Mary's Church Hall, Church Road, Buxted

R Macklen, Clerk to the Council

Copy to ESCC Cllr Coleman, WDC Cllr Shaw

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
17/02/25	CCY000737	Broken away tarmac (50cm) in Framfield Road/Limes Lane outside KSV and bollard fallen over	REOPENED 20/02/25 – ESCC Highways do not consider work is necessary at this time but would continue to monitor – **Raise again with Highways.** 17/3 – Highway Steward revisited. Road still does not meet criteria, but bollard will be replaced. May – work should be carried out in conjunction with culvert repair works (as above EA007FRAMFIELD) 24/8 – notified by Highways the repairs to the broken tarmac are now NOT included in the works to the culvert. Sept 26 – Culvert works started. Clerk querying the removal of the tarmac work.

			29/09 – Head of Highways acknowledged email and will respond once background to case is established **19/10 – full explanation received as to why tarmac has not been included. Queried as road has deteriorated further and now has barriers. Highways confirmed works still not included and barriers will remain in place until work can be done which may be in the next financial year.**
27/05/26	**CCY001221/CWY009219**	**State of road and Highway verge roadside of High Hurstwood Village Hall Car Park/Field gate**	**CLOSED** **Current state of the road and dip in the highway verge to entrances of HHVH car park and field entrance. Cars bottom out entering car park. Cars cannot access the field gate due to drop in land on verge.** **27/05 – Highways have instructed Steward to assess. Highway Steward could not find the tree despite the W3W and photo. Steward asked to reassess** **11/06/26 – confirmation from Highways repairs will take place** **Repairs to entrance to Village Hall have taken place.** **21/09 – notified works to field entrance have been completed.** **30/9 – Cllr Duck confirmed works have not been adequately completed so clerk has asked for the matter to be reopened.** **5/10 – Cllr Duck confirmed work had taken place but not in the right place and not in accordance with what had been agreed by contractor. Clerk reported this back to Highways with photos** **15/10 – Highways confirmed an access to the recreation ground has never been approved so does not have to be maintained by Highways. If required, the parish council could submit an application for a formal entrance.** **Clerk to discuss improving the access with the Lengthsman.**

Ionides Trust Update 10th November 2026 following the parish council meeting:

1. **Apologies**
2. **Declarations of Interest**
3. **Quote for extra grass cutting around Rifle Club for 2027**
4. **Consideration of draft Advertising Policy**
5. **Members to receive income/expenditure spreadsheet and account balances/statements**
6. **Village Hub - update**